Final Paycheck & Benefits Election Form 2021-2022 School Year Resignation/Retirement

Final Paycheck Information:

The final paycheck date is based on your work calendar. (If you do not know your <u>work calendar</u>, please submit an inquiry through <u>Talent Connection</u>.)

- July cycle, salaried employees (on 226, 238 day calendars), will receive their final paycheck, via direct
 deposit, on June 30th. If you choose to continue your insurance benefits coverage through July and
 August (per your Final Paycheck & Benefits Election Form), those premiums will be deducted from this
 check.
- August cycle, salaried employees (on 202, 210, 218 or 220 day calendars), will receive their final paycheck, via direct deposit, on July 31st. If you choose to continue your insurance benefits coverage through August (per your Final Paycheck & Benefits Election Form), those premiums will be deducted from this check.
- September cycle, salaried employees (on 180, 184, 187, 190, 195 or 197 day calendars), will receive a lump-sum pay off of their calendar, via direct deposit, on June 30th. If you choose to continue your insurance benefits coverage through July and August (per your Final Paycheck & Benefits Election Form), those premiums will be deducted from this check.
 - Salaried 260 day employees (year round employees that work from September 1 to August 31)
 if you worked through August 31, will receive final pay check on August 31.

[NOTE: For retiring employees, this lump-sum pay off prevents delays in your receipt of your retirement benefits as TRS will not process retirement paperwork for employees whose salaries have not been paid in full.]

• All calendar cycles, **hourly employees**, will receive their final paycheck on the pay date corresponding to their final timesheet or Kronos submission as per the Pay End Date Schedule.